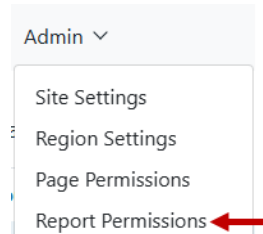


KinderConnect – Edit Report Permissions

Use the **Admin > Report Permissions** page to define the access levels and permissions for viewing reports granted to specific types of Operators.

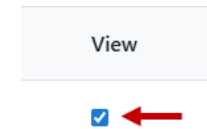
- A** Press **Report Permissions** under **Admin**.



- B** The access privileges are allowed according to **Activity, Page, Description** (type of report) and **User Type**.

Activity	Page	Description ↓↑	User Type ↓↑
Reports	Reports	Attendance Transactions	Read Only
Reports	Reports	Blank Sign In Sheet	Programmer
Reports	Reports	Blank Sign In Sheet	System Administrator

- C** Click on the **View** column check box corresponding to the **Activity, Page, Description** (type of report) or **User Type** you would like to grant **View** access privileges to.



- D** Once done, press **Save**.

