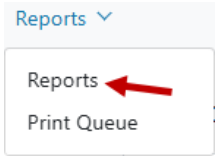
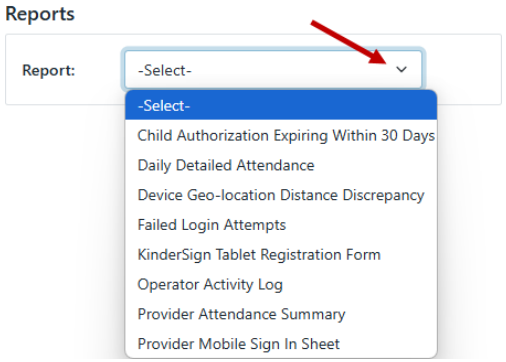
KinderConnect – How to Generate a Report

Use the **Reports > Reports** page to generate diverse reports. The reports on your screen may differ based on your *Operator Type*.

A Press **Reports** under **Reports**.



B Press the drop-down arrow next to **Report** to select from the list of available reports.



C Once a report is selected, the page displays that report's parameters. These vary by report.

D Press **View Report**.

E Once the Report generates, press **Open** from your browser to review. **Note**: Depending on your browser, it might look different.