

# KinderConnect – Provider Views Payments

**Providers** can view and export payment information showing what they received (and did not receive) in their direct deposit in KinderConnect. Payment information is available one day before the deposit is received.

Example: If the direct deposit date is February 17, payment information will be available on February 16.

**A** Click on **Payments** under Provider.



**B** The Provider will be automatically selected. Enter the payment run date in both the **Start Date** and **End Date** fields or use the Calendar button to select.

Refer to the [2026 Payment Schedule](#) to confirm payment run dates.

## Provider Payments

Provider: \* ABC Child Development Center (21' ▾)

Start Date: \* 02/10/2026 📅

End Date: \* 02/10/2026 📅

Status: Select All ▾

Search Clear

For more information, visit <https://VAPass.info>, email us at [supportva@kindersystems.com](mailto:supportva@kindersystems.com) or call us at 1-888-211-6884.

Example: For information about the February 17 direct deposit, the payment run date is February 10. Enter February 10 in the Start Date and End Date fields.

**C** Press **Search**.



**D** The **Search Results** will be displayed per child for the selected payment run date. The Payment Run Date column confirms the date you selected.

Search Results 34 Results Found

<input type="checkbox"/>	Payment ID	ACH Trace	Status	Payment Run Date	Auth ID
<input type="checkbox"/>	455351234	051000010012345	Payment Issued	2/10/2026	319381234
<input type="checkbox"/>	455351234	051000010012345	Payment Issued	2/10/2026	319384321
<input type="checkbox"/>	455351234	051000010012345	Payment Issued	2/10/2026	319212143

**E** You can export some payments or all payments on the page.

## Export some payments:

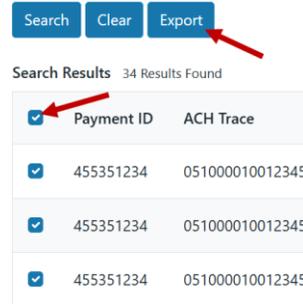
Check the box(es) of the payments you want to view and press **Export**.

Search Clear Export

Search Results 34 Results Found

<input type="checkbox"/>	Payment ID	ACH Trace
<input type="checkbox"/>	455351234	051000010012345
<input checked="" type="checkbox"/>	455351234	051000010012345
<input checked="" type="checkbox"/>	455351234	051000010012345

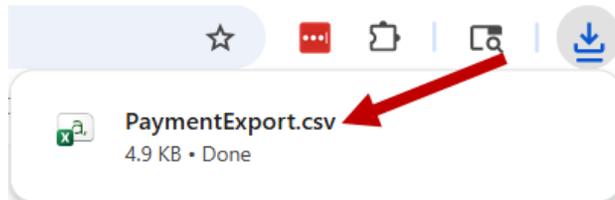
**Export all payments on the page:** Check the checkbox next to Payment ID at the top, then press **Export**.



Note: You can only export one page at a time. Repeat for additional pages if needed.

## Excel – Find Total Payments

**A** Double-click the downloaded CSV file.



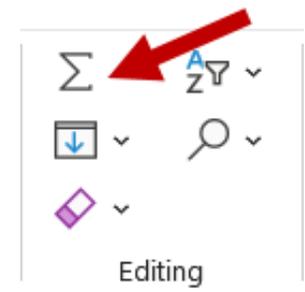
**B** Find the **P Total** column.

P
Total
\$363.00
\$336.00
\$418.00
\$147.00

**C** Click the empty cell below the last number in the column.

P
\$367.00
\$264.00
\$0.00
\$1,317.00
\$1,630.78

**D** Go to the Home tab and click **AutoSum (Σ)** in the Editing group.



**E** Press **Enter** on your keyboard.

P	Q
\$367.00	
\$264.00	
\$0.00	
\$1,317.00	
\$1,630.78	
=SUM(P2:P35)	

SUM(number1, [number2], ...)

**F** The selected cell will now display the sum of all payments in that column.

P
\$367.00
\$264.00
\$0.00
\$1,317.00
\$1,630.78
\$25,333.80