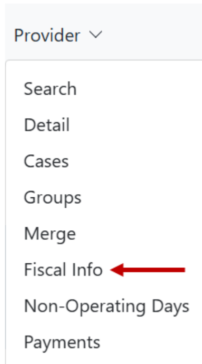
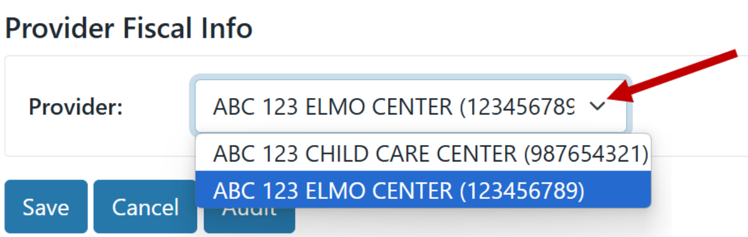
KinderConnect – View and Edit Fiscal Info

Depending on the user's permissions, you may view and edit Provider Fiscal Information. A **Provider Administrator** can view and edit the information. A **Provider User** can only view the information.

A Click on **Fiscal Info** under Provider.



B The provider will automatically be selected. If you have multiple providers, use the drop-down menu and select the desired provider.

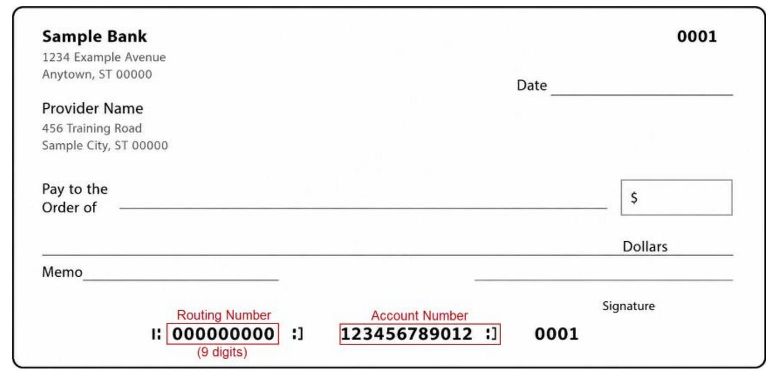


C The Fiscal Info will be displayed in a table on the page.

D Enter your bank information in the **Bank Account Number** and **Bank Routing Number** fields.

Note: Double-check that your routing number and account number are entered correctly in the appropriate fields to avoid payment disruptions.

See the sample check below to locate the correct numbers:



E Press **Save**.

F Press **Audit** to view the history of all changes made. A new window will display the records, if applicable.

Note: Selecting "Electronic 1099" does not provide access to tax information. 1099s cannot be viewed, exported, or requested through KinderConnect.

For more information, visit https://VAPass.info, email us at supportva@kindersystems.com or call us at 1-888-211-6884.