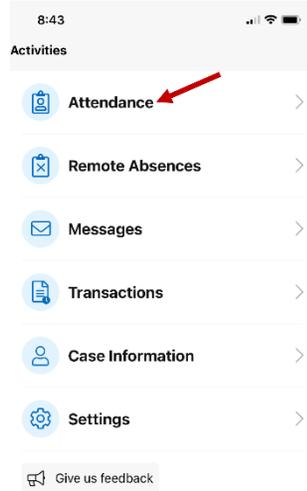# KinderSmart - Signing Children In and Out
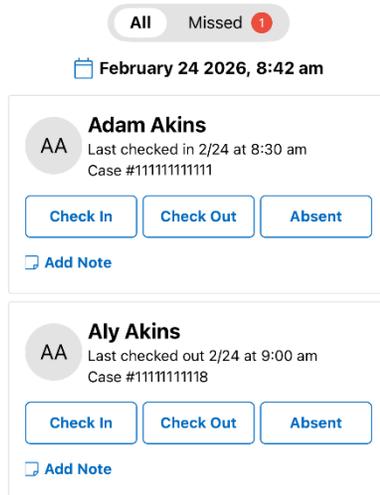
A Open the **KinderSmart app** on your phone. Note that the phone number must already be registered with your Provider.

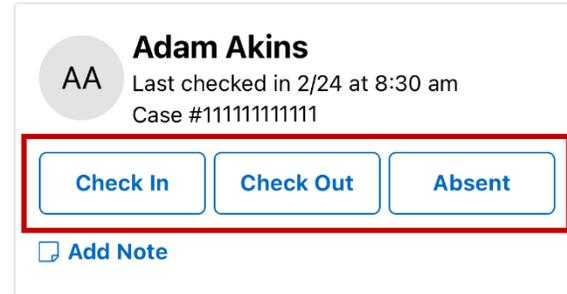**B** Once the *Activities* screen opens, tap *Attendance*.

C If you are within **150 feet** of your provider's location, a list of your children will appear on the screen.

Note: If you are NOT within 150 feet of your provider's location, you will be prompted to scan the **Provider Mobile Sign In sheet** QR Code available on-site at the provider location.

D Select *Check In*, *Check Out*, or *Absent* for each child on the main screen.

E Sign and tap **Submit Attendance**.

F Attendance is automatically transmitted to KinderConnect, and the system confirms that the transaction was successful. The system then displays the Activities screen again.

Attendance successfully submitted for Feb 24

02/26VA